



2024 Continuing Education Provider Renewal Application

Thank you for your interest in maintaining your Continuing Education Provider status!

We have created this renewal application for your convenience. **If your course content has not changed from the previous year and/or your approved instructors remain the same, we only require the submission of this completed application.** If you have new courses that you want to submit, you will need to fill out the **Continuing Education Provider Application** and provide all required supporting documentation.

NASM and AFAA support ongoing professional development and education by requiring members to recertify every two years. To qualify, members must complete Continuing Education Units (CEUs) from approved providers. CEUs are awarded based on the number of hours spent in a structured educational format. Within this application, continuing education providers may apply to be a NASM or AFAA approved provider or an approved provider for BOTH at a discounted rate.

Once approved:

- Your Continuing Education (CE) Offering(s) and a link to your website, if provided, will appear on the online CEU Approved Provider List. These lists are located at www.nasm.org or at www.afa.com. Note: NASM and AFAA have **separate** lists.
- The CEU value (with the associated recertification point system) will be posted on the CEU Approved Provider List.
- You will receive instructions for the authorized use of the associated logo(s).
- Approval is awarded for a **specific CE Offering** for a **specific calendar year**.

CE Providers must demonstrate the following:

- **Health and Fitness Topical Relevance** (i.e. anatomy, nutrition, weight control, wellness, sports medicine, biomechanics, business management, exercise assessment, fitness program design, special populations, strength training, kinesiology, biomechanics, behavioral change, sports psychology, exercise physiology)
- **Credible Content** (i.e. proven/scientifically valid information and/or practical application/methods) that is current and unique, at an appropriate level (designed for experienced fitness professionals) and aligned with the mission and reputations of NASM and/or AFAA.
- **Author/Instructor Credentials and Related Experience** (i.e. certification, accreditation, and/or related degree)

HOW TO APPLY:

1. Complete the **Continuing Education Provider Renewal Application**
2. Submit your completed **application** to providerprogram@nasm.org.
3. We will contact you by phone within 2-3 business days to obtain your payment. If we are unable to reach you by phone, we will contact you via email.
4. If you have questions, please contact us at **800.460.6276**.

PROVIDER COMPANY NAME *(Must match completion certificate name)* _____

NASM PROVIDER # _____ **AFAA PROVIDER #** _____

CONTACT NAME *First/Last* _____

CONTACT PHONE _____ **CONTACT EMAIL** _____

PROVIDER ADDRESS *Street/City/State/ZIP* _____

PROVIDER PHONE _____ **PROVIDER EMAIL** _____

WEBSITE *The link for the approved provider list(s)* _____

RENEWAL CE OFFERING(S) *Please list ALL CE offerings being submitted for renewal. All names should be listed the same as previous approvals. If more space is needed, please attach additional documents.*

Course Name	Approved CEU Value

2024 FEE CALCULATION (Updated Pricing)

BEST VALUE!

Course Type	NASM Provider		AFAA Provider		NASM <u>and</u> AFAA		SUB-TOTAL
	Fee	Quantity	Fee	Quantity	Fee	Quantity	
Self Study	\$200		\$200		\$350		\$
Workshop *	\$200		\$200		\$350		\$
Series**	\$50		\$50		\$80		\$
Conference * 1-20 sessions	\$300		\$300		\$450		\$
Conference * 21-60 sessions	\$500		\$500		\$800		\$
Conference * 61+ sessions	\$650		\$650		\$950		\$
						TOTAL FEE	\$

* Applicable to live in person or live virtual workshops/conferences.

**Series pricing applies to CE Offerings grouped together to create a course progression. First CE Offering is full price and each subsequent course is series pricing.

TERMS

Please allow 30 days for processing. We can only process paid in full applications. We will attempt to contact you by email if your application is incomplete. If your application remains incomplete after 60 days from the date of submission or is not approved, your request will be cancelled. We reserve the right to cancel the Approved Provider status at any time, for any reason or no reason.

By submitting this application, you represent and warrant that you either own or have properly licensed all content you include in the continuing education you provide and that you agree that you are solely responsible and liable for any claims of intellectual property infringement or misappropriation that may arise from your continuing education content, including but not limited to indemnifying and holding harmless NASM/AFAA, its affiliates and parent companies and its and their officers, directors, employees and agents from such claims and damages arising from such claims.

You agree that under no circumstances is NASM/AFAA liable or responsible for any damages, injuries or death that occurs during or from the continuing education you offer and you indemnify and hold harmless NASM/AFAA, its affiliates and parent companies and its and their officers, directors,

employees and agents from any such claims and any and all damages arising from such claims or related to your continuing education offerings.

As an Approved Provider your actions may reflect on NASM/AFAA. Accordingly, you will act professionally in all matters, refrain from making public statements that may be offensive, discriminatory, or otherwise damaging to your reputation and thereby the reputation of NASM/AFAA and comply with all applicable laws and regulations.

I verify that I have read and agree to the **Provider Terms and Conditions**.

Applicant Signature: _____

Date: _____